

# FCI MANCHESTER

Manchester, Kentucky

520 miles from downtown DC: 8.5 hours by car, 20+ hours by bus and taxi

## Demographics

- Security level: FCI Medium
- Facility health care level: 1
- Inmates as of September 2013: 1097
- DC inmates: 39
- Number of inmates facility was designed to house: 756
- Total staff: 320
- Inmate/staff ratio (average over 12 mos): 5/1
- Median age: 36
- Median DC inmates' age: 31
- Overall facility racial demographics:  
Black 50.5%, White 48.2%, Other 1%
- Ethnicity: Hispanic 22.3%,  
Non-Hispanic 77.7%
- DC inmate racial demographics:  
Black 97.4%, White 2.6%
- Ethnicity: Hispanic 7.9%,  
Non-Hispanic 92.1%

## Commendable Practices

### **Relatively Low Number of Inmate Concerns**

- The number of inmate complaints about Manchester was relatively low compared to other FBOP facilities. Additionally, many DC inmates shared positive comments about the facility; these are included in the report.

### **Inmate-Run Reentry Affairs Office**

- This Office is staffed by an inmate full-time and has many DC specific resources available to inmates.

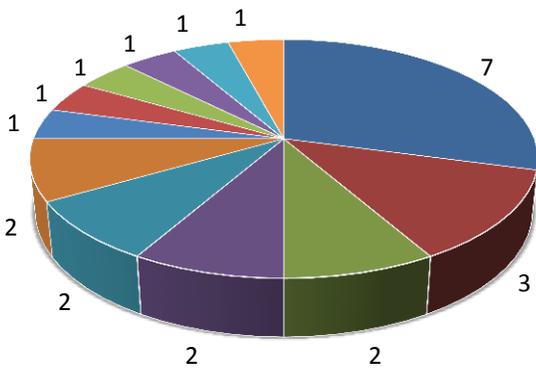
### **Non-profit Building Project**

- Manchester partners with local non-profit organizations on building projects. The organizations provide materials and inmates provide labor.

### **Staff**

- The CIC commends the Warden and her staff for their availability to the CIC during, before, and after our inspection.

## Inmate Concerns



- |                            |                          |
|----------------------------|--------------------------|
| ■ Food (7)                 | ■ Other Facilities (3)   |
| ■ Commissary (2)           | ■ DC Specific Issues (2) |
| ■ Sentence Computation (2) | ■ Staff (2)              |
| ■ Overcrowded (1)          | ■ Sanitation (1)         |
| ■ Social Security (1)      | ■ Transit (1)            |
| ■ Transfer (1)             | ■ Visitation (1)         |

## Areas for Improvement

### **Lack of Visitation for DC Inmates**

- Like most FBOP facilities, Manchester's distance from DC prevents visitation by inmates' family members and loved ones. The CIC recommends that the FBOP confer with the DC DOC to establish video visitation programs.

### **DC Inmates Participate Less in Programming**

- DC inmates seem to participate less in programming at Manchester than non-DC populations, and staff reports that DC inmates seem less motivated. The CIC recommends that Manchester adopt a mentoring program for DC inmates, especially younger inmates.

## Inspection

The CIC conducted an inspection of FCI Manchester, with a site visit occurring on April 16, 2013, and related investigation taking place from March 2013 to August 2013. On the day of the onsite inspection, the CIC toured and/or spoke with staff from the following departments and programs: Education, Recreation, Food Service, Health Services, Psychology, Reentry, Vocational Training, UNICOR, Religious Services, Commissary, one standard housing unit, the Special Housing Unit, Drug Abuse, and the Law Library. The CIC also spoke in person with 10 DC inmates.

### Demographic Data (source: Bureau of Prisons, general data from 9/2013; DC data from 2/2013)

<b>Total Inmates</b>	1097			
<b>DC Inmates</b>	39 (3.5% of total population)			
<b>Total inmates prison was designed to house</b>	756			
<b>% Capacity</b>	145%			
<b>Total Staff</b>	320			
<b>Inmate/Custody Staff Ratio</b>	5/1			
<b>Inmate/Staff Ratio</b>	3.4/1			
<b>Inmate Demographics</b>				
	<b>Total Number</b>	<b>DC Number</b>		
Number of male inmates	1097	39		
Number of female inmates	0	0		
Inmates < 18 years old	0	0		
Median age	36.0	31.01		
<b>Racial breakdown</b>				
	<b>Total Number</b>	<b>DC Number</b>	<b>Percent of total population</b>	<b>Percent of DC population</b>
Black	554	37	50.5%	97.4%
White	529	1	48.2%	2.6%
Other Races/Ethnicities	14	0	1.3%	0
<b>Ethnic breakdown</b>				
	<b>Total Number</b>	<b>DC Number</b>	<b>Percent of total population</b>	<b>Percent of DC population</b>
Hispanic	245	3	22.3%	7.9%
Non-Hispanic	852	35	77.7%	92.1%
<b>Inmate Sentence Information</b>				
	<b>Total Number</b>	<b>DC Number</b>		
# inmates with data available	1097	38		
Mean sentence (months)	136.2	151.5		
Median sentence (months)	120.0	108.0		
Mean time remaining - New Law/Old Law (months)	64.1/ 108.3	N/A		
Median time remaining - New Law/Old Law (months)	46/ 117	N/A		
<b>Months to Release - total inmate population</b>				
	<b>Number of Inmates</b>	<b>Percentage of Total</b>		
4 months or less remaining	78	7%		
5-8 months remaining	73	7%		
9-12 months remaining	75	7%		

13-24 months remaining	146	14%
25-60 months remaining	275	26%
61-120 months remaining	251	23%
121 months remaining	180	17%
<b>Months to Release - DC inmate population</b>		
	<b>Number of Inmates</b>	<b>Percentage of DC Total</b>
0-12 months remaining	7	18%
13-59 months remaining	11	29%
60-83 months remaining	5	13%
84 months remaining	15	40%
<b>Offenses</b>		
	<b>Total inmates / Percentage (out of 1098)</b>	<b>DC Inmates/ Percentage (out of 38)</b>
Violent offenders	371/ 34%	22/ 58%
Drug offenders	528/ 48%	4/ 11%
Sex offenses	17/ 2%	5/13%

### Location

Manchester FCI is located at 805 Fox Hollow Road, Manchester, Kentucky 40962. It is 8.5 hours from downtown DC by car. Manchester is not accessible by Greyhound; however, nearby towns are a 20-hour bus ride from DC.

### General Housing

There are four housing units, identified as Clay, Knox, Laurel, and Whitley, named after four surrounding counties in Kentucky, with two pods, A and B, per unit. Each housing unit has 252 cells, and each cell has two or three beds. There is a large room for common use by inmates in the center of each pod.

### Special Housing Unit (SHU)

There are 92 beds in the SHU. On the day of the CIC's visit there were 76 inmates in the SHU, including five DC inmates. On the day of the inspection, CIC members spoke briefly through the door with four of the five DC inmates in the SHU.

### Administrative SHU/DHO Appeals Indicators (source: *Bureau of Prisons*, from 10/2012 through 9/2013)

Administrative SHU/DHO Indicators	Number Submitted	Number Rejected	Number Filed	Number Answered	Number Granted
BP-9s related to SHU	7	3	4	1	0
BP-10s related to SHU	5	4	1	1	0
BP-11s related to SHU	1	1	0	0	0
BP-9s related to DHO Appeals	2	2	0	27	0
BP-10s related to DHOs Appeals	84	31	53	4	2
BP-11s related to DHOs Appeals	27	11	16	0	0

### Leisure/Law Library

The leisure library is well stocked with books. There is a three-book checkout limit per inmate. The computer lab in the law library has 15 terminals, the terminals are wheelchair accessible, and inmates in the general population have open and unlimited access to the law library every day during hours of operation. Four typewriters are available in the law library for inmates drafting legal documents, and ribbons for typewriters are sold in the commissary. Inmates can assist each other with legal documents, but they must first obtain permission from staff.

### **Recreation Facilities**

The recreation area at Manchester includes an outdoor track and baseball field, an indoor gym, a recreation area, and band rooms. Manchester offers 33 recreational programs to inmates, including volleyball, soccer, weightlifting (one of the few weightlifting programs left in the FBOP), basketball, flag football, music, leather shop, painting, and yoga. Several leagues and intramural sports are offered to inmates.

### **Meal Hall**

The meal hall at FCI Manchester serves 240 inmates at one time. Manchester employs 177 inmates in the FCI meal hall and 78 at the camp meal hall. Each unit has a different designated meal time; all inmates do not eat at one time. The menu is based off of the National FBOP Menu and includes heart healthy and vegetarian options. Manchester has a religious diet room. The food for this room is ordered from a certified religious vender and is already blessed. The prep area is set up to serve kosher and non-kosher type meals. According to staff, a proper religious diet and preparation is very important for inmates, especially during Jewish and Muslim holidays.

Manchester also has a newly installed food digester. The digester is used to reduce food waste through breaking down all foods into 94% gray water with no leftover byproducts. The 94% gray water is converted into clean water, beneficial biogas energy, and fertilizer. This machine eliminates food waste and solid trash for the entire facility. The machine can digest over 11,000 pounds of food waste per year.

During the inspection, the CIC observed a meal in the meal hall. During meals Manchester staff from all departments “stand main line” and are available to speak with inmates about their concerns.

### **Religious Services**

Manchester has a chaplain, 17 different recognized religions, and three outdoor worship areas. Volunteers lead religious classes and programming.

### **General Medical and Dental Services**

Manchester is a Care Level One<sup>i</sup> facility and has two doctors, one nurse practitioner, five nurses, one dentist, one dental hygienist, one pharmacist, one pharmacy technician, and one X-ray technician. Inmates with emergency medical concerns are triaged within 24 hours to determine whether emergency care is necessary. Inmates in the SHU in need of medical care are brought to the health center, or if necessary a member of the medical staff travels to the SHU. Manchester has a hallway directly from the SHU to health services. Inmates pay a \$2.00 co-pay for each healthcare and dental visit. Indigent inmates with a trust fund account balance of \$6.00 or less for the most recent 30-day period will not have to pay the co-pay. FCI Manchester has two dentists, and there is a one- to two-week waiting list for a dental appointment. The waiting list for dental work (e.g. extraction) is two years long; however, if an emergency exists, inmates are to be seen right away.

### **Mental Health**

On the date of the CIC’s visit, there were 40 inmates on mental health medication. The onsite Manchester physician provides medication to inmates with mental health needs.

**Medical Indicators** (Source: ACA audit dated 8/2011 and Bureau of Prisons data from 10/2012- 9/2013)  
Average inmate population for the period in the ACA Audit is 1538.

## **DEATHS**

Total Deaths	0
Unexpected Natural Deaths	0
Deaths By Homicide	0
Deaths By Suicide	0
Suicide Attempts (Source: ACA Audit dated 8/15/2011)	2

**Communicable Disease Indicators** (Source: ACA Audit dated 8/2011). All data is for the 12-month period prior to the ACA Audit.

<b>HIV</b>	
Inmates on antiretroviral treatment at a given point in time	1
Inmates at a given point in time who have been on antiretroviral treatment for at least 6 months with a viral load of less than 50 cps/ml	0
Inmates diagnosed with HIV at a given point in time in ACA audit	3
<b>Tuberculosis</b>	
Inmates who are new converters on a TB test, indicating new infection within the last 12 months prior to the ACA Audit	0
Inmates tested for TB in the 12 month period before the ACA Audit	1285
Inmates treated for latent TB in the 12 month period before the ACA Audit	N/A
Inmates who completed treatment for latent TB in the 12 month period before the ACA Audit	N/A
<b>Hepatitis C</b>	
Inmates diagnosed with Hepatitis C at a given point in time	80
<b>MRSA</b>	
Inmates diagnosed with MRSA within the 12 month period before the ACA Audit	103
<b>Other Health Indicators</b>	
Diabetic inmates reviewed	30
Diabetic inmates at a given point in time under treatment for at least six months with hemoglobin A1C level measuring > 9%	5
Completed dental treatment plans during the 12 month period before the ACA Audit	36
Inmate admissions to off-site hospitals	21
Inmates transported off-site for treatment of emergency health conditions	57
Specialty consults completed in the 12 month period before the ACA Audit	226
Specialty consults ordered in the 12 month period before the ACA Audit	247

**Significant Incidents** (Source: Bureau of Prisons, from 10/2012 – 9/ 2013)

Significant incidents (8/2012-8/2013)	Number
Institution locked down	4
Inmate suicides	0
Inmate homicides	0
Inmate deaths by natural causes	0
Assault on inmate with weapon	3
Assault on inmate, no weapon	7
Assault on staff with weapon	0
Assault on staff, no weapon	2
Attempted assault on inmate with weapon	1
Attempted assault on inmate, no weapon	1
Attempted assault on staff with weapon	0
Attempted assault on staff, no weapon	2
Sexual act, nonconsensual, on inmate	0
Sexual assault on staff	0

Sexual contact, abusive, on inmate	0
Number of 583 reports (reports of assault on officers)	30
Chemicals used	2
Use of force	3
Use of restraints	3
Use of restraints, pregnant inmate	0
Escape from secure facility	0
Escape from non-secure facility	1

### GED Program

Currently 265 inmates are enrolled in the GED program, and 11 of the enrolled inmates are from DC. Out of the 11 enrolled DC inmates, three are continuing GED classes in the SHU. There are 20 GED classes with 15 to 20 inmates per class. The GED program is staffed by 11 Bureau personnel, and all instructors have a teaching degree. GED classes run from 7:30 am to 9:00 pm Monday through Friday and there is currently a waiting list for the GED program. Manchester is preparing for the transfer to the computerized GED testing and has a computer room ready for the testing with ten computers.

### Vocational Training and Apprenticeships

Manchester offers vocational training programming for AutoCAD (Computer Aided Design), building trades, carpentry, electrical systems, cabinetmaking, horticulture, culinary arts, and Heating Ventilation and Cooling (HVAC). Also, Commercial Driver's License (CDL) training is provided at prison camp. There are 108 inmates in the vocational training classes. In 2012, 46 inmates completed the culinary arts program and received their ServSafe Certification; none of those 46 inmates were from DC. There are currently 70 inmates in vocational training programs in Manchester; 2 are from DC. To participate in vocational training, inmates must be in good standing and have completed 240 hours of basic GED classes.

Manchester offers apprenticeships classes in carpentry, electric, HVAC, and masonry. There is currently a waiting list for apprenticeship programs. To participate in the programs, inmates must have their GED and four years of clear conduct. Also, non-profit organizations may submit building project requests to Manchester. The non-profit organizations provide the materials for the project, and inmates provide the labor. At the time of the CIC's visit Manchester had a staffing shortage in the in vocational training program because of a recently-retired staff member.

### Educational Indicators (source: Bureau of Prisons, data for FY 2012)

Education Indicators (FY 2012)	# Enrolled	# Completed
GED/Equivalent Programs	158	64
ESL Programs	56	24
Parenting Programs	27	108
Occupational Programs	201	195
Onsite College-Level Programs	0	0
Correspondence College-Level Programs	4	9
Recreational Wellness Programs	432	677
Pre-Release Programs	240	224
<b>Indicator</b>		
		<b>Hours Complete FY 2012</b>
GED		2,055

Post-Secondary	284
Pre-Release	572
Continuing Education	7,492
Recreation Leisure	346
Recreation Wellness	4,497
<b>Total hours of Education Instruction</b>	<b>83,735</b>
<b>Total hour of Occupational Vocational</b>	<b>62,033</b>

**Total hours of Instruction for Education and Vocational Programming: 173,375**

**Addiction and Recovery Programming**

The Non-Residential Drug Treatment Program consists of 24 sessions over a six- to seven-month time period. This is a voluntary program for inmates in recovery from drug and alcohol addiction. According to Manchester staff, inmates develop sobriety plans, learn new coping strategies, and learn methods to deal with everyday life on a sober basis in this program. There is a \$30 financial incentive to complete the program. The Drug Abuse Education Program at Manchester consists of a 15-hour class focusing on drugs, addiction, and recovery. Upon completion of the course inmates take a written test and receive a certificate of completion. FCI Manchester does not have a Residential Drug Abuse Program (RDAP). If inmates qualify for the RDAP program they are transferred to an institution where it is offered.

**General Programming**

Manchester also offers courses in financial management and food management. There are currently no DC inmates participating in these programs. The financial management course includes discussion of budgets, credit, and other areas of personal finance. The inmates learn basic tax information, how to avoid financial disaster, and how to live on a budget. The food management class teaches inmates how to plan their daily menus within a budget. Other non-residential drug treatment programs at Manchester include anger management, irrational thinking, beat the street, and a manhood class.

**UNICOR**

UNICOR is a factory within the facility where inmates are employed as workers. The Manchester UNICOR factory specializes in clothing for the military. With three lines and 90 operating stations, the Manchester factory assembles 900 pairs of pants per day. During the CIC’s inspection process there were 363 inmates employed in the UNICOR factory, none of whom were from DC. Inmates with court ordered financial obligations, prior UNICOR experience, or low numbers of facility violations are deemed a priority for UNICOR employment.

**Reentry**

The Re-entry Affairs Office at Manchester is staffed by inmates and offers reentry resources, including information specifically for DC residents. The office has a 2008 Homecoming Guide, published by the DC Criminal Justice Coordinating Council (CJCC), the Hope Village Orientation Guide, and a PDS Resource Guide 2012. The latter document includes information and resources for Office of Returning Citizens Affairs (ORCA) as well as guidance on procuring birth certificates and social security cards and benefits. It also contains information on employment, housing, and health care in the District. FCI Manchester also has relationships with the local Social Security Administration and Veterans Administration Offices. Inmates can begin to apply for benefits up to 30 days prior to release.

**Visitation**

The distance from DC (see Location, above) makes visitation extraordinarily difficult. Prisoner Visitation and Support (PVS) is a program at Manchester and other FBOP facilities designed to provide visitation to inmates. Although this may not be ideal, as the visitor is not a family member or loved one of the inmate, this could be useful for DC inmates that have no other visitation options.

**Inmate Concerns/ Positive Feedback**

During the inspection the CIC interviewed 9 DC inmates. Even though Manchester has a small number of DC inmates, we heard the largest number of positive inmate comments out of any inspection the CIC has conducted thus far, and we commend Manchester staff for this. Inmates were especially positive about the programming at the facility. Inmates did have concerns, mostly centering on food and facilities.

**DC Inmate Concerns and Positive Feedback by Topic**

On the afternoon of the inspection date the CIC interviewed ten DC inmates. Manchester inmates’ concerns are outlined in Appendix A: *Inmate Concerns Broken Down by Topic, Number, and Facility*. The most numerous concern was noted in on the area of food.

Notably, the CIC heard positive feedback from DC inmates at Manchester outlined below by topic and number below.

<b>Staff</b>
<ul style="list-style-type: none"> <li>The guards are not racist and this inmate is not treated differently because he is from DC</li> </ul>
<b>Programs</b>
<ul style="list-style-type: none"> <li>One inmate has been in the following programs: stress and anger management, beat the streets, drug education, and home improvement. They were good programs</li> <li>One inmate participated in <i>8th Habit of Highly Successful People</i> (this was the best program), spiritual development, electrical training, <i>Man’s Search for Meaning</i> (this program was 48 hours over two months).</li> <li>One inmate was a part of the housekeeping apprenticeship</li> </ul>
<b>Warden</b>
<ul style="list-style-type: none"> <li>This warden is making some changes for the good</li> </ul>
<b>Employment</b>
<ul style="list-style-type: none"> <li>An inmate that works in kitchen/dish room makes \$80 per month and his pay has increased</li> <li>UNICOR is good</li> </ul>
<b>Recreation</b>
<ul style="list-style-type: none"> <li>The recreation department has better staff (treat people better)</li> </ul>
<b>Religious Services</b>
<ul style="list-style-type: none"> <li>Every Saturday he goes to religious services</li> </ul>
<b>General</b>
<ul style="list-style-type: none"> <li>This place is okay, clean, and food is better than in DC</li> </ul>

**Administrative Remedies**

The CIC reviewed administrative remedies filed by Manchester inmates by subject (this is not DC-inmate-specific, but rather facility-wide). At the facility level (BP-9), the top concerns were the disciplinary process (UDC concerns), staff, medical, and visitation. At the regional level (BP-10), DHO appeals, sentence computation, jail time and food received the most complaints. At the Central Office level (BP-11), the top concerns were DHO Appeals, sentence computation, jail time, and food.

**Administrative remedies filed by topic facility-wide, not DC-specific**

(Source: Bureau of Prisons data from 10/2012 – 9/ 2013)

Subject Breakdown	BP-9s submitted	BP-9s % granted	BP-10s submitted	BP-10s % granted	BP-11s submitted	BP-11s % granted
Classification	8	33.3%	6	0%	3	0%

Comm Prgms	6	0%	4	0%	2	0%
Control Unit	0	0%	0	0%	0	0%
Dental Care	0	0%	0	0%	0	0%
DHO Appeals	2	0%	84	50%	27	0%
Disability	0	0%	0	0%	0	0%
Education/Recreation	0	0%	0	0%	0	0%
Food	1	0%	4	0%	6	0%
Forced Med	0	0%	0	0%	0	0%
Inst Operatn	8	0%	5	0%	3	0%
Inst Program	8	0%	8	0%	2	0%
Jail Time	7	0%	9	0%	6	25%
Legal	1	0%	1	0%	0	0%
Mail	2	0%	2	0%	0	0%
Medical	10	0%	5	0%	1	0%
Mental Health	1	0%	1	0%	1	0%
Non-Mail Com	0	0%	0	0%	0	0%
Other Stat-Mandated Procedures	0	0%	0	100%	0	0%
Records	3	0%	2	0%	0	0%
Sentence Comp	5	0%	4	0%	6	0%
Spec Housing	7	0%	5	0%	1	0%
Srch/Restrnt	2	0%	0	0%	0	0%
Staff	23	0%	9	0%	1	0%
Transfer	4	100%	3	0%	0	0%
UDC Actions	47	0%	11	100%	4	0%
Visiting	10	0%	7	0%	4	0%

<sup>i</sup> Care Level 1 inmates are less than 70 years old and are generally healthy but may have limited medical needs that can be easily managed by clinician evaluations every 6 months. Sub-specialty care is limited in that it is not regularly required and is completed in less than 3 months. This care level includes inmates with stable mental-health conditions requiring chronic care appointments and individual psychology or health services contacts no more than once every 6 months. The acute services required, such as crisis 16 intervention, are less than 3 months duration, occur no more than every 2 years, and can be resolved without hospitalization. United States Office of the Inspector General Audit Division, The Federal Bureau of Prison's Efforts to Manage Inmate Health Care (Feb. 2008), available at: <http://www.justice.gov/oig/reports/BOP/a0808/final.pdf>.