



CIC | DC Corrections Information Council

Federal Bureau of Prisons – Facility Mail Policy Changes as of November 13, 2017

The Corrections Information Council staff called Federal Bureau of Prisons (BOP) prisons and contract prisons that house persons convicted of DC Criminal Code offenses to ascertain changes in policies affecting incoming mail, in response to the synthetic drug crisis. Below are responses from facility mail room, executive, and administrative staff, between October 17, 2017, and November 13, 2017. (If there are “no additional restrictions,” refer to BOP agency-wide correspondence policy on BOP website, <https://www.bop.gov/inmates/communications.jsp>. Note that facilities can change mail policies at any time. The CIC will endeavor to update this information, and the CIC encourages you to inform its staff of any updates of which you become aware, at dc.cic@dc.gov.

Facilities	Facility Response
Adams County CI	No crayon or marker drawings; white envelopes only; children's drawings permitted; sticker labels accepted on legal/special mail.
Alderson FPC	No additional restrictions.
Aliceville FCI	No homemade cards; colored envelopes accepted; postcards accepted (cannot be blank). Documents are not photocopied and given to inmates in place of original mail.
Allenwood FCI- Low	No glitter; white envelopes only; manila is accepted for legal/special mail; cards permitted with white envelope; postcards accepted. Stamps removed from mail before given to the inmate.
Allenwood FCI- Medium	<i>Information not available for this facility.</i>
USP Allenwood	<i>Information not available for this facility.</i>
Ashland FCI	Black ink pen only; no glitter; no markers or crayons; no colored paper; colored postcards accepted, but inmates will receive photocopy; sticker labels accepted.
Atlanta USP	<i>Information not available for this facility.</i>
Atwater USP	White envelopes only; white paper only; no sticker labels permitted; addresses must be written in ink; no books accepted.
Beaumont FCC- Low	FCC - "For security reasons we cannot discuss local procedures being utilized to control the introduction of contraband into this facility." Referred to BOP website.
Beaumont FCC- Medium	FCC - "For security reasons we cannot discuss local procedures being utilized to control the introduction of contraband into this facility." Referred to BOP website.
Beaumont FCC- USP	Sticker labels accepted; manila envelopes accepted; large white envelopes accepted; no padded envelopes unless contents are listed; photographs accepted; greeting cards accepted; cards and photos must be able to be searched without damage or it will be sent back.

Beckley FCI	Sticker labels not accepted; no colored envelopes unless special/legal mail; no Polaroids; postcards are permitted.
Bennettsville FCI	Sticker labels not accepted; manila envelopes accepted; no musical cards; postcards accepted.
Berlin FCI	No cards; no postcards; no labels; no stickers; no lipstick; no glitter; no markers; no crayons. Photos authorized. Legal/special mail same as always. White paper; white envelopes.
Big Sandy USP	No additional restrictions.
Big Spring FCI	No additional restrictions.
Brooklyn MDC	Sticker labels accepted; white envelopes only for non legal/special mail; no glitter; no colored paper; no stickers; no Polaroids.
Butner FCC- Low	No additional restrictions.
Butner FCC- Medium I	No additional restrictions.
Butner FCC- Medium II	No additional restrictions.
Butner FCC- FMC	<i>Information not available for this facility.</i>
Canaan USP	Sticker address labels not accepted; white envelopes and white paper only (for legal/special mail also); no manila envelopes; no glitter; no embellishments; no postcards; only 25 photos per day.
Carswell FMC	Sticker address labels accepted; manila envelopes accepted; large white envelopes accepted; no padded cards accepted, will be sent back with any unknown stains; postcards accepted; photos accepted.
Coleman FCC- USP II	No additional restrictions.
Coleman FCC- USP I	<i>Information not available for this facility.</i>
Coleman FCC- Low	No additional restrictions.
Coleman FCC- Medium	<i>Information not available for this facility.</i>
Cumberland FCI	No additional restrictions.
D. Ray James CI	No additional restrictions.
Danbury FCI	No stickers; white envelopes only; white paper only; postcards accepted; no musical cards; no double-faced cards; no thick cards. Legal/Special mail has no added restrictions beyond BOP policy.
Devens FMC	No additional restrictions.
Edgefield FCI	<i>Information not available for this facility.</i>
Elkton FCI	White envelopes only; white paper only; no glitter; no marker; no crayon; no stickers; no lipstick stains; no oily stains; no homemade cards; no odors; colored photos on copy paper not accepted; postcards accepted. Legal/Special mail has no added restrictions beyond BOP policy.
Englewood FCI	No additional restrictions.
Estill FCI	<i>Information not available for this facility.</i>

Fairton FCI	Envelopes must be white. However, if the mail is coming from an agency, legal mail, or special mail it can come in a manila envelope. Sticker address labels accepted; photographs accepted (no more than 25 photos); no nude photos or Polaroids.
Florence FCC- FCI	Sticker address labels accepted; white envelopes preferred; greeting cards accepted; postcards accepted; will return any mail that cannot be inspected without damage. Padded envelopes accepted for legal/special mail, but inmate will only receive contents and copy of envelope.
Florence- USP High	No additional restrictions.
Florence- USP ADMAX	No additional restrictions.
Fort Dix FCI	White envelopes only; no stickers on envelope; no colored paper; no crayons; no markers; no lipstick. Legal/Special mail has no added restrictions beyond BOP policy.
Gilmer FCI	Sticker address labels accepted; manila envelopes accepted; postcards accepted; no stickers; no crayons; no markers. Packages above 16 oz. need a package authorization. Legal/Special mail <i>must</i> include name of attorney.
Greenville FCI	Drawings are subject to search; post cards accepted; manila envelopes accepted for special mail.
Hazelton FCC- FCI	Suspicious items go to SIS; cards with crayons, markers, and photos are accepted but will be searched.
Hazelton FCC- USP	Suspicious items go to SIS; cards with crayons, markers, and photos are accepted but will be searched.
Herlong FCI	No crayons; no markers; no stickers; no photos. Special/Legal mail <i>must</i> say name of attorney. Special mail, open in presence, and Esq. do not meet criteria.
Jesup FCI	No crayons; no markers; no colored paper; postcards printed on paper accepted; mail checked for drugs using blue light; no colored ink. Printed color logo accepted on legal/special mail.
Leavenworth USP	No additional restrictions, but crayon/marker drawings are being closely inspected.
Lee USP	White envelopes only; white paper only; no colored paper; no markers; no crayons. Legal/Special mail allows printed color logo, but special mail stamp preferred over sticker.
Lewisburg USP	Colored paper accepted; crayon and marker drawings generally accepted but can be rejected; photo post cards accepted; manila envelopes accepted.
Lexington FMC	No additional restrictions.
Lompoc FCC- FCI	No additional restrictions.
Lompoc FCC- USP	<i>Information not available for this facility.</i>
Loretto FCI	Effective June 30th, 2017, all general correspondence envelopes and paper must be white in color. No glitter; no stickers; no lipstick; no stains or oily substances.

Manchester FCI	No additional restrictions.
Marianna FCI	No additional restrictions.
Marion USP	No additional restrictions.
McCreary USP	<i>Information not available for this facility.</i>
McDowell FCI	No additional restrictions.
McKean FCI	Sticker address labels accepted; white envelopes only; white paper only; no construction paper; white cards only; no printer paper photos; no stains; postcards are accepted if they are not too thick; no tri-fold cards; no flip up cards; no musical cards; no mysterious markings. Books must come from bookstore or publisher. Magazines and soft cover books only.
Memphis FCI	<i>Information not available for this facility.</i>
Mendota FCI	No crayon; no marker; black ink pen only; colored paper is accepted; colored envelopes accepted; postcards accepted; prefer no stickers on envelope.
Milan FCI	No musical cards; post cards accepted; books and magazines must come directly from publisher; packages must be one pound or less; accepts photos up to 25 a day.
Morgantown FCI	No additional restrictions.
Moshannon Valley CI	Black pen only; no lamination; colored cards discouraged; no markers. All mail is opened and inspected.
Oakdale FCC- I	Crayons and markers are accepted on case-by-case basis; post cards must be standard size.
Oakdale FCC- II	No crayon or marker.
Oklahoma City FTC	No additional restrictions.
Otisville FCI	Black ink pen only; colored post cards accepted; all mail is scanned with ion scanner.
Pekin FCI	No additional restrictions.
Petersburg FCC- Low	No additional restrictions.
Petersburg FCC- Medium	No additional restrictions.
Philadelphia FDC	Sticker address labels not accepted; white envelopes only; white paper only; up to 25 photographs per envelope accepted; postcards accepted. Legal/Special mail allows manila envelopes and color printed labels.
Phoenix FCI	No additional restrictions.
Pollock- USP	No additional restrictions.
Ray Brook FCI	Sticker address labels accepted; white paper only; white envelopes only; no odors; no greeting cards; no crayons; no markers; no glitter; postcards accepted. Legal/Special mail permitted manila envelopes but inmate will only receive contents and copy of envelope; printed color logo on stationary and envelope accepted.
Rivers CI	No additional restrictions.
Rochester FMC	No additional restrictions.
Sandstone FCI	No additional restrictions.

Schuylkill FCI	Sticker address labels accepted; white envelopes only; greeting cards accepted as long as envelope is white; postcards permitted; 25 photos allowed each day. Manila envelopes accepted for legal mail.
Seagoville FCI	<i>Information not available for this facility.</i>
Sheridan FCI	No additional restrictions.
Springfield MCFP	No additional restrictions, but packages must have address from sender on them.
Talladega FCI	No colored paper; pen ink only; no paper that smells; photos and post cards are accepted.
Tallahassee FCI	No additional restrictions.
Terminal Island FCI	Pen ink only; no stickers; photos permitted; post cards accepted.
Terre Haute FCC- FCI	Pen ink only; no crayons; no perfumes or odors; no paint; postcards are accepted; 25 photos accepted at a time; no stickers; no padded cards.
Terre Haute- USP	Pen ink only; no crayons; no perfumes or odors; no paint; postcards are accepted; 25 photos accepted at a time; no stickers; no padded cards.
Texarkana FCI	Pen ink only; no colored paper; no stickers; postcards accepted; photos are accepted; 25 pieces of mail per inmate.
Three Rivers FCI	Post cards are accepted as long as they have a return address on them; writing in pen ink only; if the writing has a raised feel to it, it will not be accepted; no stickers allowed; return address labels are ok.
Tucson FCI	No additional restrictions.
Tucson- USP	No additional restrictions.
Victorville FCC- Medium I	Printed color ink is accepted; no marker; no crayons.
Victorville FCC- Medium II	Printed color ink is accepted; no marker; no crayons.
Victorville- USP	Printed color ink is accepted; no marker; no crayons.
Waseca FCI	Colored envelopes accepted; no oversized cards; nothing more than 1 layer; no stickers; no glitter; nothing saturated with other material (pen ink, dry paint, oily substance);no perfume; crayons.
Williamsburg FCI	Greeting cards accepted.
Yazoo City FCI- Low	No additional restrictions.
Yazoo City FCI- Medium	No additional restrictions.
Yazoo City- USP	No additional restrictions.