

MEETING MINUTES
District of Columbia Corrections Information Council
Open Monthly Meeting
Tuesday, July 9, 2013 6:30 – 8:00 pm
Contee AME Zion Church
903 Division Avenue NE
Washington, DC 20019

I. Call to Order

The CIC Open Meeting was called to order by Chairman Michelle Bonner at the Contee AME Zion Church located at 903 Division Avenue NE, Washington DC 20019

II. Roll Call (Board Chair)

- a. Board Members present (Michelle Bonner, Rev Samuel Whittaker) in attendance,
- b. Board members (Katharine Huffman) absent
- c. Staff Personal (Cara Compani , Program Analyst, LaShelle Lee, Office Manager) in attendance

III. Fairview

- a. CIC toured Fairview on 6/26/2013
- b. We sent letters to all five DOC residents under Department of Corrections custody notifying them of the inspection. The CIC spoke with two DOC inmates while at Fairview, interviewed inmates, observed programming, and reviewed documents. M. Bonner recused from that inspection. K Huffman, Rev. S. Whittaker and C.Compani could not speak with the Bureau of Prison (FBOP) inmates as the FBOP would not allow this because the Memorandum of understanding (MOU) was not finalized.

IV. Update on FCI Fairton, Video Visitation at DC jail, FCI Manchester and USP McCreary

- a. Reports are being drafted in the order of inspection
- b. FCI Fairton is what the CIC is working on now
- c. Any additional information regarding those facilities, please contact Cara Compani

V. Memorandum of Understanding (MOU) with the Federal Bureau of Prisons

- a. Over the course of ten months or so CIC has been working to agree upon a MOU with the FBOP regarding announced inspections of their facilities.
- b. The CIC's DC Code Section does clearly state the CIC has the authority to conduct unannounced visits.
- c. Michelle Bonner and Reverend Samuel Whittaker agree orally as well as via email to adopt the MOU.
- d. Katharine Huffman voted in favor of Memorandum of Understanding (MOU) via email.
- e. The Memorandum of Understanding (MOU) lays out contents of when and how we request visits.

VI. Community Outreach Intern

- a. Sherman attended 3 meeting: Free minds, Re-entry Network and Commission on Re-entry
- b. Cara Compani –have one outreach intern; looking for another, preferably a returning citizen

VII. Questions / Comments

- a. Is CIC an advocate for individual inmates?
 - Michelle Bonner –CIC is not advocacy agency, but can contact Cara to get referral to advocacy organization
- b. Rev. Cooper – Video Visitation- did y'all say anything about this?
 - Cara Compani – the CIC conducted a tour of video visitation in March 2013.
- c. Meeting Attendant – her son was transferred from DC jail to USP Canaan. She did not know where he was until she investigated herself. Shouldn't they let you know?
 - Michelle Bonner – FBOP is not obligated to let family members know and for security reasons won't let know beforehand. FBOP inmate locator is best way to locate an inmate.
- d. Meeting Attendant – why meeting at this location? MLK, Judiciary Square, now Contee AME Church
- e. Meeting Attendant – 30-45 days ago, two suicides at DC Jail. Will CIC be investigating? Any info coming from that? We had a meeting with Faust later this month and will talk about what efforts DOC is making to beef-up protocol re suicide prevention.

VIII. Schedule Next CIC open meeting and set open meeting schedule.

- a. The next CIC open meeting will be held, Tuesday , September 10, 2013 at 6:30pm
Location TBD

IX. Vote to Close Remainder of Meeting, pursuant to DC Code 2-575(c)(1) Pursuant to DC Code 2-575(c)(1) the board of the CIC will vote to close the remainder of the meeting to discuss training and development of CIC board members and staff. DC Code 2-575(b)(12).

X. Closed Session of Meeting (if approved by majority of CIC Board)

XI. Adjournment

- a. There being no further business, Board Chair Michelle Bonner declared the meeting adjourned by unanimous consent.
- b. Meeting adjourned at 8:00pm

CLOSED MEETING

XII. Closed Session of Meeting (approved by majority of CIC Board)

XIII. Adjournment (Board Chair)