

MEETING MINUTES
District of Columbia Corrections Information Council
Open Monthly Meeting
Tuesday, January 14, 2014 6:30 – 8:00 pm
Contee AME Zion Church
903 Division Avenue NE
Washington, DC 20019

- I. Call to Order.** The CIC Open Meeting was called to order at 6:36pm by Chairman Michelle Bonner at Contee AME Zion Church, 903 Division Avenue NE, Washington, DC 20019.
- II. Ascertainment of Quorum.** Board Members present (Michelle Bonner, Rev. Samuel Whittaker, Katharine Huffman), constituting a quorum. Staff personnel present (Cara Comani, Program Analyst).
- III. USP Atlanta.** CIC requested an inspection of USP Atlanta for February 10, 2010, we're working with the FBOP to finalize that date but we have already received information on the facility beforehand.
- IV. CIC Annual Report / Update on: FCI Fairton, Video Visitation at DC Jail, FCI Manchester, USP McCreary, and RRC Fairview**
- a. The CIC annual report is in its final stages, it's in the review stage. In the annual report you will find inspection reports, including Fairton, Manchester, McCreary and Fairview.
 - b. We have been working on streamlining the report. We received positive feedback from the BOP, with making the report more manageable.
- V. Update on : USP Allenwood, FCI Allenwood Low and Rivers**
- a. The CIC did an inspection in September at the following: USP Allenwood, which at the time of the visit has about 122 DC inmates, FCI Allenwood which at the time of the visit has about 9 DC inmates and Rivers Correctional Institution, which is very important. There are almost 800 DC inmates located there. The inspection included a tour, inmate interviews and the CIC had the ability to sit in and observe some programming.
 - b. The CIC is still collecting information on these inspections, so if anyone has any information or knows of anyone that may want to share information, please have them contact the CIC.
 - c. The Annual report is in the final draft, we plan to have the report out by the end of the month if not before. CIC would like to gather up any additional information about Allenwood and Rivers around that time frame as well, so that CIC wouldn't be in a bind with reports in 2014 like it was in 2013.
- VI. Public hearing on PR 20-378, the "District of Columbia Corrections Information Council Reverend Samuel W. Whitaker Confirmation Resolution of 2013"**
- a. Reverend Samuel Whitaker, who is appointed by Mayor Gray for a one year term on Correction Information Council, has been motioned by the Mayor to renew his appointment but this time for two years.
 - b. Reverend Samuel Whitaker hearing will be held at the Wilson building on Thursday, January 16, 2014 @ 11:00am room 412.
- VII. Welcome Home Event**

- a. The welcome home event is on hold so that we because of the deadline with the annual report and also CIC have other Administrative duties at hand. CIC wants this event to have our full attention. Sherman and I will speak about a date for the event and then we will send out emails confirming the date once we have reached an agreement.

VIII. Community/ Outreach Intern

- a. In addition to do something specific with the CIC, the CIC does focus on getting the word out about CIC through other organizations, event and meetings. This is task is performed by the CIC intern Sherman Justice.
- b. The Chevy Chase Presbyterian Church in January, a large group of people (40-50) came to hear an open forum discussion on The CIC.
- c. Courtney's event for returning citizens, where they could go out and meet with different organizations that help people in the community as well as returning citizens. The organization would buy tables either \$50.00 tables or \$100.00 tables (half/whole) where you would have different types of items such as brochures. They had a raffle where people won gift cards, they gave out food.

IX. Performance Hearing

- a. The Annual performance hearing with the Jurisdiction committee, which is normally around February 7-11, 2014, but CIC has yet to hear a date.
- b. The CIC would be advocated for increasing staff as well as office space. (Currently located in the Wilson building 5th floor) open space area.
- c. On December 17, 2013 we had a meeting with Director Samuels, we talked about the BOP reviewing the draft that was send to them, and it was a great end of the year meeting. Director Samuel has stressed that they read our reports and they read them carefully and they appreciate the work that has been done.
- d. Director Samuel also mention transportation, with regards to the ROC who is interesting search for jobs where that BOP, wasn't able to assist, so they can go find employment.
- e. BOP has a new website-people friendly.
- f. Quarterly meeting – with Director Faust, Quarterly meeting was scheduled in December but because of snow day, we're awaiting the reschedule date.

X. Questions Comments

- a. **Question:** we need more people in these seats, what are you doing? **Answer:** how do we get the word out, Cara and Revered Whittaker has been on TV and radio, Sherman has been doing outreach. But we need more bodies to fill the seats.
- b. **Question:** When is the next meeting? **Answer:** Second Tuesday of March, maybe it could be in Ward 6, we have discuss having the meeting in different locations throughout the city.
- c. We need to do some posters, hang around in libraries and churches. That's why we need more staff so this type of stuff could be done.
- d. This is the reality we invite people all the time, but because we don't provide service they want, so we get a no-show.
- e. Post the announcements on the Mayor's website / city councilmembers calendar's

XI. Open Meeting

- a. The CIC Board will discuss the next open meet during the closed meeting and will forward the information out to the list serve.

XII. Vote to Close Remainder of Meeting, pursuant to DC Code 2-575(c)(1). Pursuant to DC Code 2-575(c)(1) the board of the CIC will vote to close the remainder of the meeting to discuss training and development of CIC board members and staff. DC Code 2-575(b)(12).

XIII. Closed Session of Meeting (if approved by majority of CIC Board)

XIV. Adjournment

- a. There being no further business, Board Chair Michelle Bonner declared the meeting adjourned by unanimous consent.
- b. Meeting adjourned at 7:28pm

CLOSED MEETING

VI. Closed Session of Meeting (approved by majority of CIC Board)

VII. Adjournment (Board Chair)