MEETING MINUTES
District of Columbia Corrections Information Council
Open Monthly Meeting
Tuesday, June 17, 2014 6:30pm – 8:00 pm
One Judiciary Square
441 4th Street, NW, Rm 1114
Washington, DC 20004

I. Call to Order. The CIC Open Meeting was called to order at 6:36 pm by board member Rev. Samuel Whittaker at One Judiciary Square, 441 4th Street, NW, Rm 1114, Washington, DC 20004.

II. Ascertainment of Quorum. Board Members present (Rev. Samuel Whittaker, Katharine Huffman), constituting a quorum. Staff personnel present (Cara Compani, Program Analyst, Shakenia Bryant, Office Manager, and Andre McGant, Community Outreach Specialist).

III. Adoption of Open Meeting Minutes.
   a. Katharine Huffman (board member) motion for approval of previous meeting minutes.
   b. Will be posted on the website.

IV. Update on: USP Allenwood, FCI Allenwood Low, Rivers, USP Atlanta, USP Lewisburg and FCI Schuylkill.
   a. Four inspections outside of DC and Rivers
      ▪ All inspection reports are in either board review or final draft.
      ▪ We conducted an inspection of USP Allenwood and FCI Allenwood low on September 18, 2013.
      ▪ We conducted a two day inspection of CI Rivers on September 26-27, 2013.
      ▪ We conducted an inspection of USP Atlanta on February 10, 2014.
      ▪ We conducted an inspection of USP Lewisburg and FCI Schuylkill on April 10-11, 2014.

V. FCC Victorville.
   a. USP Victorville was inspected on April 29, 2014.
   b. FCI Victorville Medium II was inspected on April 30, 2014.
   c. FCI Victorville Medium I was inspected on May 1, 2014.

VI. Community Outreach.
   a. Introduction of our new CIC Community Outreach Andre McGant.

VII. Questions & Comments.
   a. Question: What is the process on the new board member? Answer: The Deputy Mayor’s Office will make the call on a new board member.
   b. Question: Are there talks about expanding our mandate? Answer: We have yet to talk about expanding our mandate.
VIII. Next Open Meeting.
   a. The CIC Board will discuss the next open meet during the closed session of this meeting and forward the information to the listserv.

IX. Vote to Close Remainder of Meeting, Pursuant to DC Code 2-575(c)(1).
   a. Pursuant to DC Code 2-575(c)(1), the board of the CIC will vote to close the remainder of the meeting to discuss training and development of CIC board members and staff. DC Code 2-575(b)(12).

X. Closed Session of Meeting.

XI. Adjournment.
   a. There being no further business, Board member Rev. Samuel Whittaker declared the meeting adjourned by unanimous consent.
   b. Meeting adjourned at 8:06 pm.