

Tuesday, October 22, 2019, 6pm to 7:30pm
1400 I Street NW, Suite 400
Washington, DC 20005

I. CALL TO ORDER

Board Chair Charles Thornton called meeting to order at 6:07pm.

II. ROLL CALL

Board Chair – Charles Thornton; Board Members- Charlie Whitaker, Katherine Huffman, Calvin Woodland, and Nkechi Taifa; Executive Director- Rev. Donald Isaac, Sr.; Staff Members- John Kowalko, Nicole Ukaegbu, Chrisiant Bracken, Sheila Walker, Nailah Bynoe-Seabron, Patricia Marks.

Absent- Staff Member Kareem McCraney.

III. MINUTES FROM JULY OPEN MEETING

The Board reviewed the minutes from the July meeting. Since there was an official quorum, the Board voted to move monthly meetings to quarterly meetings. All Board members voted in favor of the suggestion.

IV. AGENCY UPDATES

The CIC staff is at 8 members right now. 2 more positions, a program analyst and clerical assistant will be added, making the staff 10 including the Executive Director. With the 2 additional staff members that adds \$175K to the current budget; putting the total budget at \$891K for FY20-FY21. With over 4,000 DC residents incarcerated, more staff is needed to inspect facilities.

The CIC is focused on building career trajectories for the next 3-5 years, by promoting 1 program analyst and 1 administrative assistant.

The Youth Rehabilitation Act of 2018 report is the latest report released by the CIC. This is the first of many thematic reports. The board is in favor of focusing on thematic reports and inspection reports going forward.

CI Rivers and SFF Hazelton are both nearing completion and will be completed by the end of October. Staff members will be returning to Hazelton for a follow up visit on November 20th and 21st.

Reports will now be sent to the board for review before publication. The review period will be 10 days. There will also be an effort to produce shorter and timelier reports in the future.

The CIC will be meeting with the new BOP director to meet her and discuss the MOU.

V. NEW BUSINESS

The board suggested adding a google form to a new tab on the website to track complaints.

VI. NEXT MEETING

Since meetings will now be held on a quarterly basis, the next Open Meeting will be in January.

VII. ADJOURNMENT

There being no further business Mr. Thornton declared the meeting adjourned at 7:27 pm.