Tuesday, January 28, 2020, 6pm to 7:00pm
1400 I Street NW, Suite 400
Washington, DC 20005

I. CALL TO ORDER
Board Chair Charles Thornton called meeting to order at 6:05pm.

II. ROLL CALL
Board Chair – Charles Thornton; Board Members- Charlie Whitaker, Katherine Huffman (via phone), Calvin Woodland; Executive Director- Rev. Donald Isaac, Sr.; Staff Members- John Kowalko, Nicole Ukaegbu, Chrisiant Bracken, Sheila Walker, Nailah Bynoe-Seabron, Patricia Marks, Kareem McCraney.
Absent- Board Member Nkechi Taifa
Community Members – Natalie Delgadillo and Jenny Gathright; staff writers from WAMU's DCist publication.

III. MINUTES FROM OCTOBER OPEN MEETING
The Board reviewed the minutes from the October meeting. October minutes were approved.

IV. MOU's
When the CIC met with the BOP, Katherine Hawk Sawyer was the newly appointed director. The MOU is still being reviewed, as of last week the document was under legal review. It has been 3 months since the meeting with BOP, we are looking to expedite the signing of the BOP.

V. Status of Reports FY19 and FY20:

In FY19 fifteen reports were published, most of which were backlogged reports. In FY20 two reports have been published in Q1, one thematic report and one inspection report. The board would like to review the reports that have been published so that they can alert their constituents. Director Isaac stated that the CIC will plan to surpass the number of FY19 reports. By the next open meeting (April 2020) staff will have a better idea of how long reports will take to turnaround for publishing. The board will have a 10 day review (corrective action period) for all reports prior to publication.

Kareem presented his latest summary of complaints as a result of communicating with families of DC residents who are confined.

VI. FY20 Performance Hearing Update
A preview of the upcoming performance hearing questions and answers were passed out to staff and board members to review. (board members were emailed questions and answers prior to the open meeting).

VII. New Business

The CIC has been looking into bringing a facilitator on to help with organization and performance measures. The CUC is looking to hire an expert to attend a visit to a medical facility as well. The CIC is committed to increasing the agency's visibility within FY20. Planning more community events and a symposium focused on mental health and/or women's issues.

VIII. NEXT MEETING

The next open meeting will be held on April 21, 2020 at 6pm.

VIV. ADJOURNMENT

There being no further business Mr. Thornton declared the meeting adjourned at 7:05 pm.

X. Executive Director Evaluation: Closed Portion